



# Amwins InstantQuote Personal Lines

Log-In Tips and Common Questions

Rev. April 2024





# Step One: Accessing Amwins IQ – Personal Lines

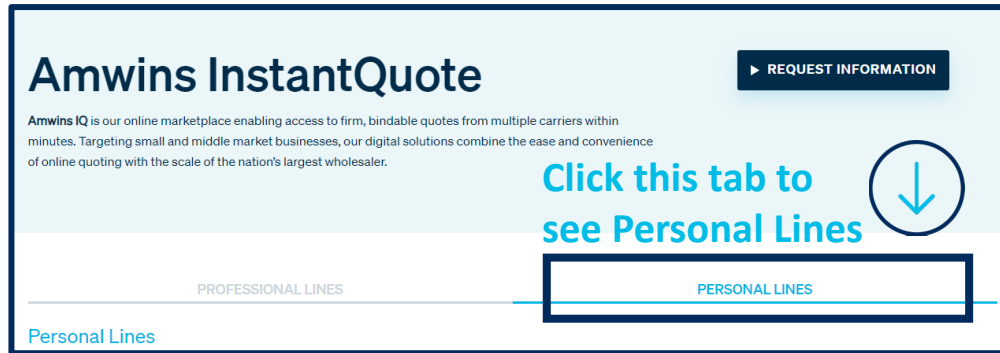
## Navigate to the Platform

**NEW:** Go to [amwins.com/quote-online](https://amwins.com/quote-online)

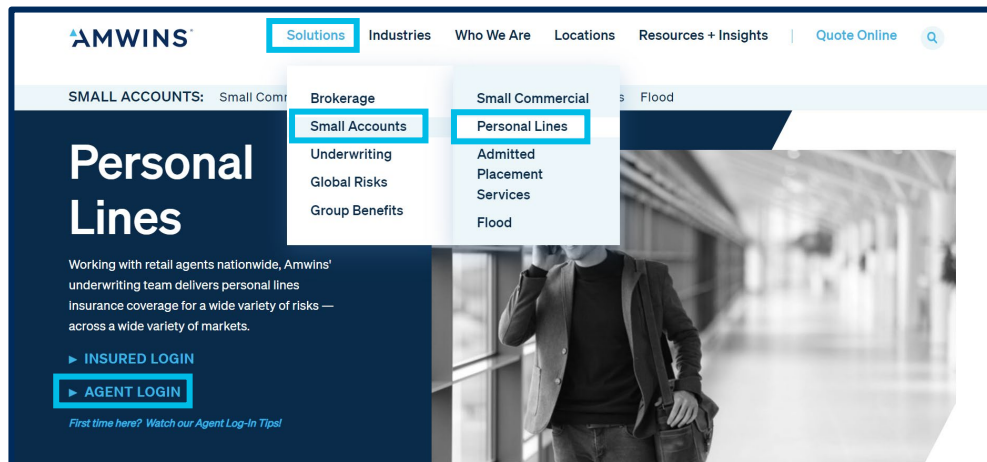
– Click ‘**Personal Lines**’ and choose the line of coverage you want to quote.

**Super User Tip:** 

**Bookmark the login page** in your browser for future use.



**OR** go to [amwins.com/solutions/small-accounts/personal-lines](https://amwins.com/solutions/small-accounts/personal-lines) and click on ‘**Agent Login**’.






## Step Two: Creating an Account


### Verification

- 1 – Click **'Create an Account'** at the bottom of the screen.
- 2 – Fill out the form and click **'Create an Account'** at the bottom of the screen.
- 3 – Check your inbox for a verification email and follow password set-up instructions.



Sign in with my Amwins' password

Don't have an account? [Create an account](#)



**AMWINS™**

First Name\*

Last Name\*

Email\*

**CREATE ACCOUNT**

Already have an account? [Sign In](#)

### Super User Tip:

Even if you have previously quoted on the personal lines portal in the past, you may still need to create a new account. You can use an email address associated with a previous Amwins portal account, **but you still need to create a new account!**



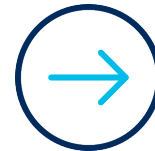
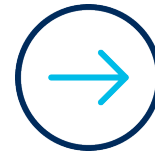
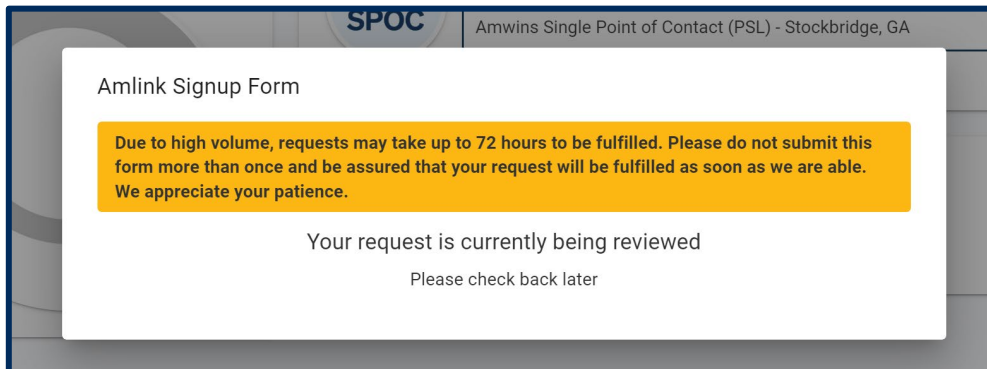
## Step Three: Logging In

### Log In Prompts

- 1 – Enter your email and newly created password into the boxes below and sign in.
- 2 – If your entity uses Microsoft Outlook, consider using the **'Sign in with Microsoft'** feature to log in.



If you see this message, our team is working on your request to become appointed with Amwins.



AMWINS™

Not an Appointed Agent? [Get Appointed!](#)

Sign in with Microsoft

Sign in with Google

OR

Work Email\*

Work Email

Password\*

Password

[Forgot Password](#)

[Sign in with my Amwins' password](#)

Don't have an account? [Create an account](#)

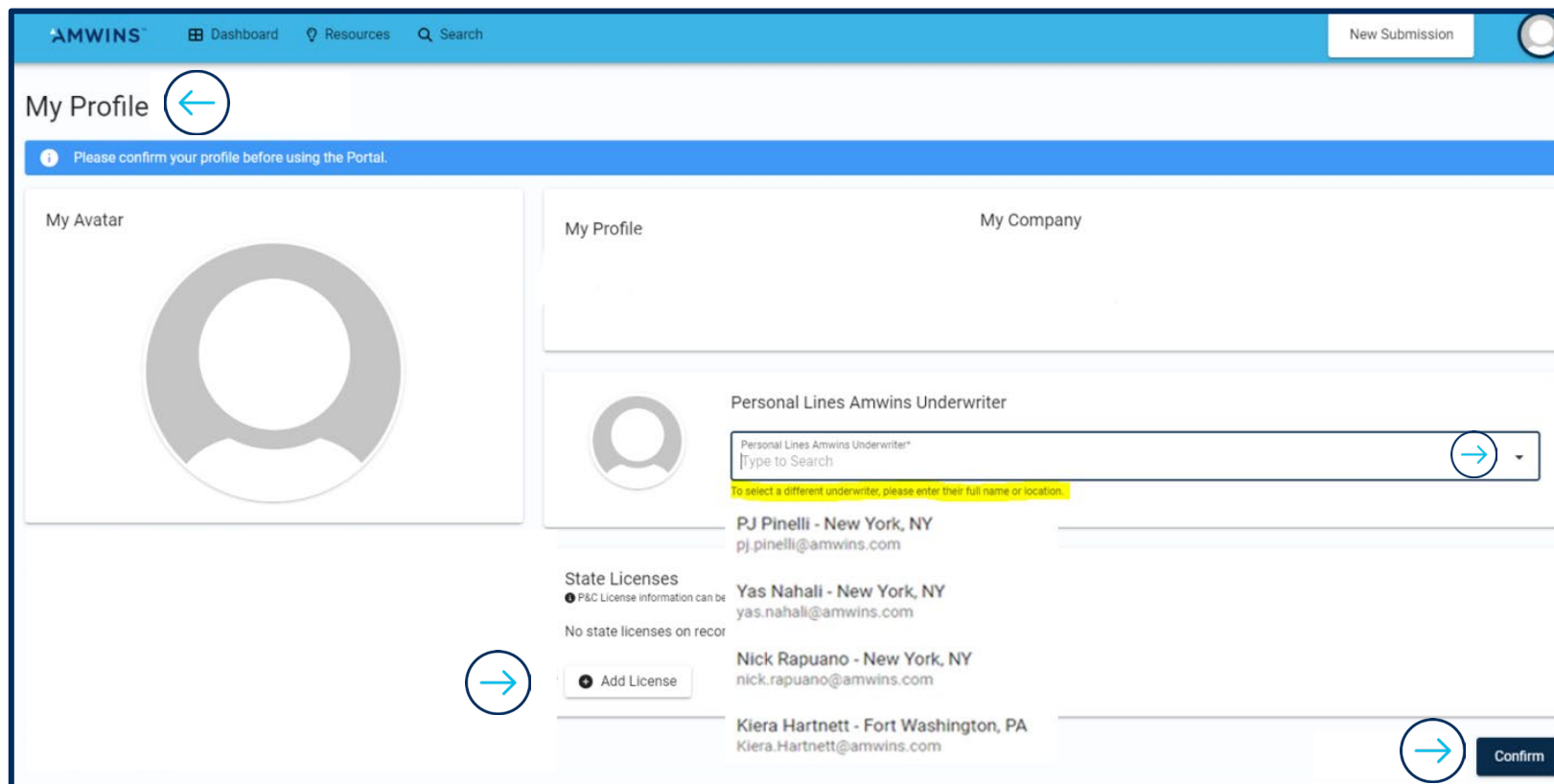


1 – In **'My Profile'**, click the drop-down arrow to select your Personal Lines Amwins Underwriter, or enter the city or state to see options of Amwins Underwriters near you.

2 – Select an Amwins Underwriter and click **'Confirm'**. This will revert to a **'Save'** button. To change your Amwins Underwriter, simply repeat the process and click **'Save'**.

3 – The Amwins Underwriter at the start of the submission cannot be changed. A new submission must be created to change the Amwins Underwriter.

4 – Digital submissions require the retailer license number for the state of the submission.

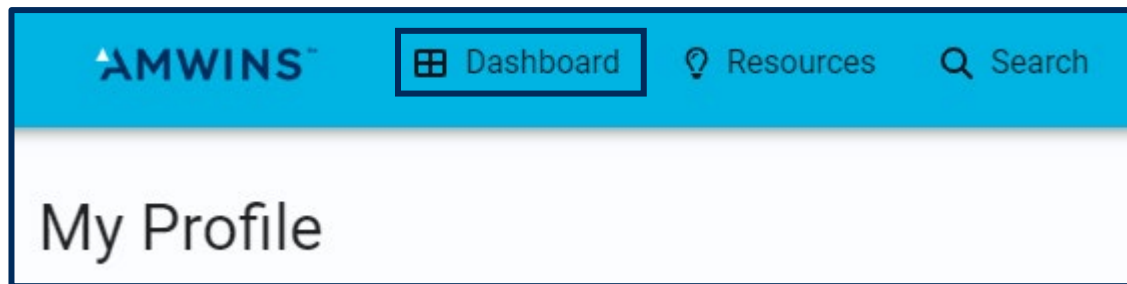




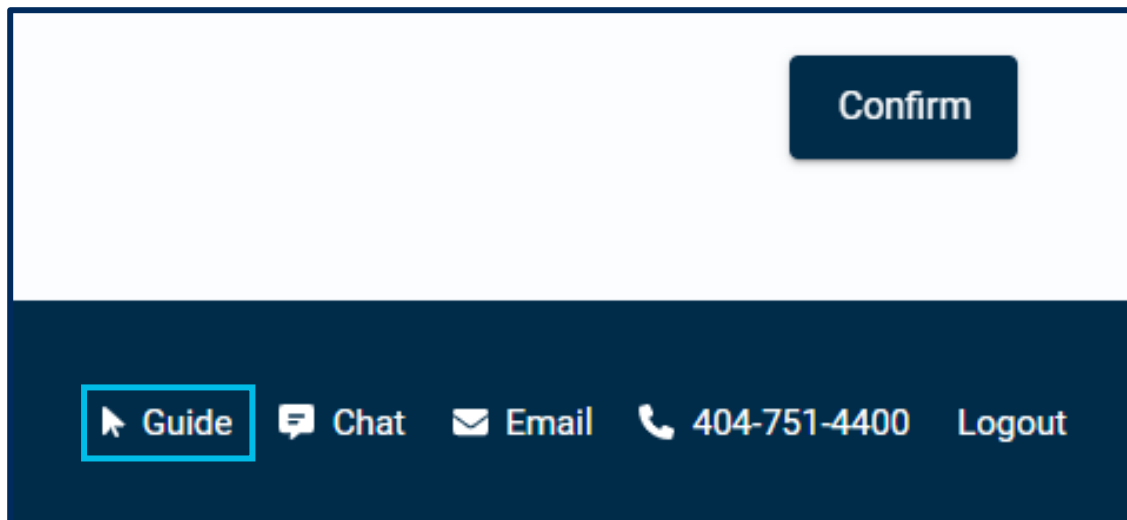
## How To IQ!

Use the Guide anytime for a refresher on how to use Amwins IQ!

1 – Click on **'Dashboard'** at the top of the screen



2 – Find the **'Guide'** button at the bottom right corner of the screen.





## Amwins IQ Personal Lines

### Digital Customer Service Contact Information

Our Digital Customer Service Team can assist you with log-in and verification issues that extend beyond 72 hours. You can contact us using one of the methods below. Thank you for your business, we look forward to being of service!



**By Phone:**

**404.751.4400**



**By Chat:**

**Available during normal business hours.**



**By Email:**

**[digital.customerservice@amwins.com](mailto:digital.customerservice@amwins.com)**