

RecycleGaurd®

## Auto Dismantlers Supplemental Questionnaire Package, Auto and Umbrella

To be completed in addition to the RecycleGuard general supplemental

Named Insured:

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**Operations:**

**Please provide a photo or brochure of facility (Mandatory)**

Description of operations (indicate total revenues for each):

Used Auto parts:

Auto Body work:

New Auto parts:

Used Car Sales (If so, please also complete used car sales section):

Installation or mechanical repair:

Towing for others:

Engine or transmission rebuilding:

Other (please describe):

Do you do offsite car crushing or dismantling?  yes  no

If there are repairs, are they only performed by an ASE certified technician?  yes  no

Do you allow public access to your facility?  yes  no "You-pull-it" operations:  yes  no

Are you an ARA Certified Automotive Recycler (C.A.R.)?  yes  no

Do you follow R2 standards?  yes  no

Average model year of vehicles dismantled?

How are parts sold? Show breakdown of sales via percentages (total 100%):

Showroom:

Drop Shipped:

Brokerage only:

Other (describe along with percentage):

Are there any other operations other than auto dismantling?  yes  no

If so, please describe in detail, what the operations are and provide the revenue and payroll for each:

Please provide the breakout of revenues from dismantling and the other operations (if appl):

Do you crush cars or is it contracted out?

If sub-contracted out, is there a contract in place requiring that the sub-contractor carries limits equal to or greater than you and names you as an Additional Insured on their policy?  yes  no (Please provide a copy of the contract.)

Do you obtain Certificates of Insurance confirming the above?  yes  no

Does the contract agree to indemnify you in the event of a loss?  yes  no

What are the projected annual sub-contracting costs for the upcoming year?

**Used Auto Sales (please complete if applicable):**

**Please attach a copy of the bill of sale and warranty (Mandatory)**

Number of used cars sold per year:

What percentage of used cars are sold "as is"?

What percentage of used cars are "rebuilt"?

What are the percentage of other types of sales?

If other types of sales, please describe:

Who are used cars sold to (i.e.: general public, used car dealers, friends, family, employees, etc...)?

Are cars sold on an "as is" basis?  yes  no

Are warranties provided?  yes  no

Number of dealer plates:  yes  no

**U-Pull It Operations (please complete if applicable):**

**Please attach a copy of the liability waiver (Mandatory)**

Percentage of revenue of the total for these operations:

Are vehicles stacked?  yes  no

If stacked, how high?

Are vehicles on stands or rims?

Is there undercarriage access allowed?  yes  no

Do you charge a fee to enter the U-pull its area?  yes  no

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Auto and Umbrella**Do you require a liability waiver to be signed by the customer?  yes  no How long do you store the signed copy?Do you provide a copy of the waiver to the customer?  yes  no

What is your minimum age for entering this area?

Do you allow children in this area?  yes  noDo you allow pets in this area?  yes  noDo you have footwear restrictions in this area?  yes  no

If so, please describe:

Are safety rules posted prominently for customers to see?  Yes  noDo you post statements banning alcohol and weapons on site?  yes  noIs the u-pull its parts/yard restricted to a specific area in the yard?  yes  no

If yes, please describe the area (size, fenced, lighted, cameras, etc.):

If yes, please describe the housekeeping (how are the autos stored, ground surface, etc.):

Is the customer supervised while removing parts from vehicles?  yes  no If yes, how?Are customers allowed to use hand-operated jacks, torches/welders, compressors or power tools?  yes  noDo you provide hand tools to customers?  yes  no If so, what types of tools?Is there an area where vehicles may be lifted so that large parts, such as engines and brake systems, can be removed safely?  yes  no

Is this work above done by the insured or customer?

Do you allow the customer to work on their own vehicle on site? (i.e.: after customer pulls part, they install into their own vehicle)  yes  noAre "Employees Only" signs posted prominently in areas where visitors are prohibited?  yes  noAre visitors restricted from walking about the insured's yard or entering unless accompanied by an employee?  yes  noAre there are "No Trespassing" signs displayed on all the perimeter fencing?  yes  no

What is the average number of visitors to the premises daily?

What is the maximum number of visitors to the premises daily?

Prepared by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

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