

**Community Associations  
SECURITY**



|   |                              |                              |  |                                  |  |   |
|---|------------------------------|------------------------------|--|----------------------------------|--|---|
| Does property have an entry gate  | <input type="checkbox"/> Yes | <input type="checkbox"/> No  | <input type="checkbox"/> 24 hour operation | <input type="checkbox"/> Guarded | <input type="checkbox"/> Card or Electronic Access | <input type="checkbox"/> Vehicle Registration |
| Are security personnel employees?<br>*if NO, answer the following questions | <input type="checkbox"/> Yes | <input type="checkbox"/> No* |  |                                  |  |   |
| Is security a subcontracted operation?                                      | <input type="checkbox"/> Yes | <input type="checkbox"/> No  |  |                                  |  |   |
| Are certificates of Insurance required / kept on file?                      | <input type="checkbox"/> Yes | <input type="checkbox"/> No  |  |                                  |  |   |
| What limits are required?   |                              |                              |  |                                  |  |   |

| <b>Employee Security Personnel</b> | <b>Number</b> |           |        |         |  |
|------------------------------------|---------------|-----------|--------|---------|--|
|                                    | Full Time     | Part Time | Annual | payroll |  |
| Entry Guard/Host                   |               |           |        |         |  |
| Dispatch                           |               |           |        |         |  |
| Armed Personnel                    |               |           |        |         |  |
| Unarmed Personnel                  |               |           |        |         |  |

| <b>Subcontracted Security Personnel</b> | <b>Number</b> |           |        |         |  |
|---|---------------|-----------|--------|---------|--|
|   | Full Time     | Part Time | Annual | payroll |  |
| Entry Guard/Host                        |               |           |        |         |  |
| Dispatch                                |               |           |        |         |  |
| Armed Personnel                         |               |           |        |         |  |
| Unarmed Personnel                       |               |           |        |         |  |

|  |  |  |   |  |  |  |
|--|--|--|---|--|--|--|
| What services are provided? (check all applicable) |  |  |   |  |  |  |
| <input type="checkbox"/> Alarm Monitoring          | <input type="checkbox"/> Property Patrol | <input type="checkbox"/> Handling / Transporting Cash Receipts |   |  |  |  |
| Does security have arrest authority?               |  |  |   |  |  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Does security use (check all applicable)           |  |  |   |  |  |  |
| <input type="checkbox"/> Handcuffs                 | <input type="checkbox"/> Nightsticks     | <input type="checkbox"/> Mace / Chemicals                      | <input type="checkbox"/> Large cell flashlights |  |  |  |
| Are guard dogs used?                               |  |  |   |  |  | <input type="checkbox"/> Yes <input type="checkbox"/> No |

|  |  |  |  |  |   |  |
|--|--|--|--|--|---|--|
| Is there a written policy and procedures manual?                   |  |  |  |  |   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Which of the following are included in the hiring process*         |  |  |  |  |   |  |
| <input type="checkbox"/> Written Examination                       | <input type="checkbox"/> Background & Reference Checks |  | <input type="checkbox"/> Certified Physical Exam |  | <input type="checkbox"/> Other: (provide details) |  |
| <input type="checkbox"/> Psychological Exam                        |  |  |  |  |   |  |
| *All security employees must have prior law enforcement background |  |  |  |  |   |  |

|                                     |
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| What is the annual security budget? |
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