



**ASSISTED LIVING FACILITY
SUPPLEMENTAL APPLICATION**

RESIDENT CENSUS:	Location 1	Location 2	Location 3
Number of licensed beds?			
Number of occupied beds?			
A. How many dementia residents (incl. Alzheimer's)?			
B. How many senile residents?			
C. How many mentally fully functional residents?			
D. How many residents are independently ambulatory?			
E. How many residents ambulate only with assistance?			
F. How many residents are in a wheelchair all or most of the day?			
G. How many residents are bedridden?			
Minimum number of staff on duty during the third shift?			
Age of Residents	0-18	19-39	40-65
			66+

RESIDENT ASSESSMENTS:

1. Is a nursing assessment conducted for new patients? No Yes
 If "Yes," does this assessment include evaluation of:
 - Full body skin breakdown/Decubiti No Yes
 - Mobility limitations No Yes
 - History of prior injuries No Yes
 - Required assistance No Yes
 - Disorientation No Yes
 - Current medications No Yes

2. Who completes your pre-admission assessments? _____

3. Is assessment nurse a RN or LVN or other? If other please describe qualifications: _____

4. Have you denied any possible admissions due to high acuity? No Yes
 If so, how many in last two years? _____
 If so, what were the conditions that led you to deny them? _____

5. Do you conduct pre-admission assessments in person? No Yes

6. How often do you reassess your residents? _____

7. What system do you use to insure reassessments are timely? _____

8. What is the system for identifying when a resident needs to be transferred to another level of care (i.e.- nursing home)? _____

9. Do residents have their own attending physician? No Yes
 If "No," who performs the role of the attending physician? _____
 How many residents utilize the Medical Director as their attending physician? _____

ELOPEMENT:

10. Do you conduct wandering risk assessments upon admission? No Yes
11. Does your facility have a policy that clearly identify the types of dementia residents your staff is capable of providing care to? No Yes
 If "Yes," please explain policy: _____
12. Are all exit doors at all locations alarmed? No Yes
 If "No," please explain: _____
13. Does your wandering risk assessment include a cognitive assessment? No Yes
14. Does your facility have a locked unit(s) for residents prone to wandering? No Yes
15. What system is in use? _____
16. How many residents have eloped from your facility in the last 3 years? _____
17. What is the protocol or criteria for placing an alarm bracelet on a resident? _____
18. Is the family notified of the placement of an alarm bracelet on a resident? No Yes

SCHEDULE OF PHYSICIANS (employed or contracted):

Name and Specialty	Board Certified	Board Eligible	Hours/Week Worked	Volunteer, Contracted or Employed	Has Malpractice Insurance
					<input type="checkbox"/> No <input type="checkbox"/> Yes
					<input type="checkbox"/> No <input type="checkbox"/> Yes

MEDICATION ADMINISTRATION:

19. Is the unitdose medication system used by the facility? No Yes
 If not, what system is used? _____
20. Who is responsible for administering medications to the residents in the facility: licensed staff medication aide?
21. If your facility uses the medication aide to administer medication, what system do you have in place to ensure medications are administered according to manufactures recommendations and industry standards?

PREMISES INFORMATION:

	Location 1	Location 2	Location 3
Building construction			
Year built/updated	/ /	/ /	/ /
Square feet			
Number of floors			
Smoke Detectors in all bedrooms/hallways?	<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Hardwired <input type="checkbox"/> Battery	<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Hardwired <input type="checkbox"/> Battery	<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Hardwired <input type="checkbox"/> Battery
Fire Alarm?	<input type="checkbox"/> Central <input type="checkbox"/> Local <input type="checkbox"/> None	<input type="checkbox"/> Central <input type="checkbox"/> Local <input type="checkbox"/> None	<input type="checkbox"/> Central <input type="checkbox"/> Local <input type="checkbox"/> None
Is the building fully sprinklered? If not, what % is sprinklered?	<input type="checkbox"/> No <input type="checkbox"/> Yes % sprinklered: _____%	<input type="checkbox"/> No <input type="checkbox"/> Yes % sprinklered: _____%	<input type="checkbox"/> No <input type="checkbox"/> Yes % sprinklered: _____%

22. If multi-story building, please indicate on which floor non-ambulatory-alzheimer is located: _____

23. Please check the hiring procedures that apply or are performed by this operation:

- Reference Checks
- Criminal Background Checks
- Staff required is to have basic training in CPR
- Verification of certification or professional
- licensing Involvement in prior liability claims

STAFF:

Staff-All Locations	1 st Shift	2 nd Shift	3 rd Shift	Staff-All Locations	1 st Shift	2 nd Shift	3 rd Shift
MD				Psychologists			
RN				Counselors			
LPN				Therapists			
Nurse Aids				Other (Specify)			

BEDSORE INFORMATION:

Reporting Date: ____ / ____ / ____

Bed sore Stage	Acquired in Facility	Inherited from Another Location
Stage II		
Stage III		
Stage IV		

Please provide a description of the protocols/procedures in place for treating bedsores.

STATE INSPECTION:

- 24. Date of last State Inspection/Survey: _____
- 25. Total # of Deficiencies: _____
- 26. Number of D, E & F Deficiencies (Nursing Homes only): _____
- 27. Number of G, H & J Deficiencies (Nursing Homes only): _____
- 28. Corrective Action Plan accepted by State: No Yes
Date accepted: _____
- 29. Number of complaints investigated by State the past 2 years: _____
- 30. Number of substantiated complaints: _____

Please attach a copy of the following with your submission:

- Most recent state survey
- Current license

DECLARATION AND SIGNATURE:

The undersigned declares that to the best of his/her knowledge the statements in this application and its attachments are true. The company is hereby authorized to make any investigation and inquiry deemed necessary in regard to this application.

Applicant's Signature

Sub-Producer

Title/Date

Producer

Application MUST be currently signed, completed and dated to be considered for quotation